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## NEVADA RARE DISEASE ADVISORY COUNCIL DRAFT MEETING MINUTES

Date: November 14, 2022

1:36 pm – 2:39 pm

### Meeting Locations:

Pursuant to NRS 241.020(3)(a) as amended by Assembly Bill 253 of the 81st Legislative Session, this meeting was convened using a remote technology system and there was no physical location for this meeting.

Chair Amber Federizo opened the meeting at 1:36 pm.

### 1) INTRODUCTIONS AND ROLL CALL

#### **COUNCIL MEMBERS PRESENT:**

Amber Federizo, DNP, APRN, FNPBC (Chair); Shirley Folkins-Roberts; Gina Glass (Vice-Chair) (left early); Kimberly Palma Ortega; Veneta Lepera; Paul Niedermeyer; Annette Logan-Parker; Nik Abdul Rashid, MD; & Christina Thielst, LFACHE (Quorum=9)

#### **COUNCIL MEMBERS ABSENT:**

Ihsan Azzam, MD, PhD; Susana Sorrentino, M.D.; Linetta Barnes, BSN, RN; Jennifer Millet, DNP, RN; Valerie Porter, DNP, BSN, MBA; Naja Bagner; & Craig Vincze, M.D.

#### **DIVISION OF PUBLIC & BEHAVIORAL HEALTH (DPBH) STAFF PRESENT:**

Lindsey Kinsinger, *Office of Public Health Investigations & Epidemiology (OPHIE) Manager, OPHIE, DPBH*; Ashlyn Torrez, *Health Program Specialist I, OPHIE, DPBH*; Kayla Samuels, *Management Analyst I, DPBH*; Autumn Blattman, *Executive Assistant, DPBH*; Nathan K. Orme, *Public Information Officer, DPBH*; & Elizabeth Kessler, *Health Program Specialist II, OPHIE, DPBH*

#### **OTHERS PRESENT:**

Pierron E. Tackes, *Deputy Attorney General (DAG), Attorney General*; Malinda Southard, *Executive Director, Director's Office*; & Antonio Gudino-Vargas, *Social Services Program Specialist III, Pharmacy Program, Division of Health Care Financing and Policy (DHCFP)*

Roll call was taken and is reflected above. It was determined that a quorum of the Rare Disease Advisory Council (RDAC, the Council) was present.

### 2) PUBLIC COMMENT:

Chair Federizo opened the floor for public comment. None heard.

- 3) INFORMATIONAL ITEM: Sickle Cell and Lupus Regulations Update – Lindsey Kinsinger, *Office of Public Health Investigations and Epidemiology (OPHIE) Manager, OPHIE, DPBH; and Ashlyn Torrez, Health Program Specialist I, OPHIE, DPBH*

Chair Federizo introduced Ms. Lindsey Kinsinger to provide an update on the lupus and sickle regulations.

Ms. Kinsinger thanked Chair Federizo and introduced herself to the Council. Ms. Kinsinger stated that she is at the meeting to provide an update to the Council on the lupus and sickle cell update as has been done in the past. Ms. Kinsinger noted that the Small Business Impact (SBI) Survey is out for small businesses for any businesses that have less than 150 employees can comment positively and negatively on the impact to their business. Ms. Kinsinger asked Ms. Ashlyn Torrez to post the links to the surveys in the chat for the Council to forward on to their connections or fill them out and provide feedback. Ms. Kinsinger noted that the regulations have not changed since the last time she presented and added that the regulations were included in the meeting materials and there is a link to them in the SBI survey if a refresher is needed. Ms. Kinsinger stated that the SBI survey closes November 30<sup>th</sup>, and the first public hearing will be in early January and details will be shared with the Council as it becomes available. Ms. Kinsinger asked the Council if anyone has questions.

Chair Federizo asked Ms. Kinsinger if she had any updates in terms of the sickle cell registry.

Ms. Kinsinger replied with the regulations would have to be put in place first that would put the requirement in place to report and then sickle cell registry. Ms. Kinsinger noted that the build out of the sickle cell registry will be done in early January with various people in the sickle cell community that she has been working with and will continue to provide updates to the Council. Ms. Kinsinger added that the actual starting of the data system has not been set at this point.

Chair Federizo asked Ms. Kinsinger plans on using an infrastructure that is already in place or how the registry will look.

Ms. Kinsinger stated that she is unsure, but the lupus and sickle cell registries will probably be done the same way, and will try to make it easy as possible for those that will be reporting. Ms. Kinsinger noted that people hate dual data entry system, and she would like to save others from doing that.

Vice-Chair Gina Glass asked if there were some referrals or people the Council can give Ms. Kinsinger to connect with who already have registries that are willing to assist the rare disease registries.

Ms. Kinsinger replied that Vice-Chair or other members of the Council can send the referrals to herself and Ashlyn Torrez. Ms. Kinsinger asked Ms. Torrez to place both Ms. Torrez and her emails in the chat.

Ms. Kinsinger added that she talked with the CDC sickle cell data group and some other states to duplicate what those states are doing however she appreciates any referrals or connections the Council provides.

The following was placed in the chat by Ashlyn Torrez (recording timestamp 00:08:05):

“Link to R107-22 (Sickle Cell) Small Business Impact

Survey: <https://forms.office.com/Pages/ResponsePage.aspx?id=5kCj5J64aE6OqhVE0nA5gN6dPrQqNVI1EqpXKZemcXaVUOUtBSlpMOENUQkxFTEZJUldQMjJNUFhWTSQIQCN0PWcu>

Link to R108-22 (Lupus) Small Business Impact

Survey: <https://forms.office.com/Pages/ResponsePage.aspx?id=5kCj5J64aE6OqhVE0nA5gN6dPrQqNVI1EqpXKZemcXaVUMUVJQ1pCQkZIT1hSWjQ0WVRSTTFDMjNGMyQIQCN0PWcu>”

The following was placed in the chat by Ms. Torrez (recording timestamp: 00:08:10):

“Lindsey Kinsinger: [lkinsinger@health.nv.gov](mailto:lkinsinger@health.nv.gov)”

The following was placed in the chat by Ms. Torrez (recording timestamp: 00:09:23):

“Ashlyn Torrez: [atorrez@health.nv.gov](mailto:atorrez@health.nv.gov)”

Councilmember Dr. Nik Abdul Rashid noted that she was going to ask the same question, if Ms. Kinsinger had connected with the CDC and the data collection group with California and Georgia. Ms. Kinsinger believed that she emailed Julia Peek when she was working on the regulations. Ms. Kinsinger apologized that she was not remembering the name of the woman who does data surveillance for California.

Ms. Kinsinger stated that she will connect with the CDC and the other states because it has been a while. Ms. Kinsinger noted that the only sickle cell registry that she has not had any conversations with is Michigan. Ms. Kinsinger asked if the Council knew anyone who in Michigan to connect her with for Michigan’s sickle cell data collection.

The following was placed in chat by Vice-Chair Gina Glass (recording timestamp: 00:09:20):

“I can get you a contact for SCD registry in MI.”

The following was posted in the chat by Councilmember Dr. Nik Abdul Rashid (recording timestamp: 00:19:34):

“The contact person I know is Dr. Mary Hulihan with the CDC. Her email is [ibx5@cdc.gov](mailto:ibx5@cdc.gov)”

Councilmember Dr. Rashid stated that she was apart of the Pacific Sickle Cell Regional Collaborative, and she will connect Ms. Kinsinger with someone with the California data collection.

Ms. Kinsinger thanked Councilmember Dr. Rashid and asked the Council for any other questions.

Chair Federizo thanked Ms. Kinsinger for the lupus and sickle cell update.

Ms. Kinsinger thanked the Council for their support and time. Ms. Kinsinger mentioned keeping the Council updated, and if the Council needed anything to send to her email. Ms. Kinsinger noted that she

does not want to remake the wheel for sickle cell data collection and would like to use common data resources.

Chair Federizo expressed appreciation for Ms. Kinsinger's time.

- 4) INFORMATIONAL: Review of current Patient Protection Commission (PPC) initiatives and discussion as to whether any relate to rare disease. – *Malinda Southard, DC, CPM, Executive Director, Director's Office, Division of Health and Human Services (DHHS)*

Chair Federizo introduced Malinda Southard to provide her presentation on the Patient Protection Commission. Chair Federizo opened the floor to Ms. Southard.

Ms. Southard thanked the Council for the opportunity to be here to present and introduced herself as the Executive Director for the Nevada Patient Protection Commission (PPC). Ms. Southard gave a presentation on the PPC that gave an overview of the PPC, and the PPC's priority focus over the past year which was healthcare cost growth benchmark. Ms. Southard stated that she will provide an overview of the three bill draft requests that the PPC has put forward to the Legislative Council Bureau (LCB) for the 2023 Legislative Session. On slide three, Ms. Southard mentioned the wide variety of organizations, patient advocates, and viewpoints that the Commission is made up of these 12 Commissioners. Ms. Southard added that the PPC has four Ex-Officio members that are non-voting and are serving in that advisory capacity to the PPC. On slide five, Ms. Southard noted that the quote from Governor Sisolak sums up the PPC's mission, vision, and values. Ms. Southard added that the recurring goal that the PPC wholeheartedly agrees on is doing what is truly best for the patient. On slide six, Ms. Southard noted that the review examining healthcare costs and the primary factors impacting those costs has been the focus of the PPC since early 2021. On slide seven, Ms. Southard stated that while working with the Peterson-Milbank Program, it allowed the PPC to receive technical assistance from the Milbank Memorial Fund and Bailit Health as the contractor as the PPC works to set and implement health care cost growth benchmarks. Ms. Southard added this is one of the first steps in making healthcare more affordable and transparent. On slide eight, Ms. Southard provided the definition of a health care cost benchmark and defined what the gross domestic product (GDP) is a measure of states business growth. Ms. Southard added that between 2015 and 2019, health care expenditures grew faster than businesses are growing and faster than wages were growing. For slide nine, Ms. Southard added that the health care cost benchmark is a support strategy to help ensure costs don't rise faster than the economy, state revenues, or wages. Ms. Southard added that the health care cost benchmark in itself is not a price control. For slide ten, Ms. Southard showed a visual model explaining what the health care cost growth benchmark is and how the cost growth benchmark aligns with the focus of the PPC over the last two years. Ms. Southard stated that the PPC starts with measuring the performance relative to the anchor or the benchmark. Ms. Southard added that the PPC analyzes the performance to either fall above or below the benchmark for a given year. Ms. Southard noted that the PPC will do a deeper dive into the data to find out why, and what specific factors relative to healthcare costs are driving those costs higher or lower in a given category. Ms. Southard stated that after the analysis phase, the PPC reports on the findings on what was found to be the specific factors that are driving up healthcare costs in the state. Ms. Southard noted that the findings will be shared with the healthcare and insurer industry prior to being publicly released to validate the findings for accuracy and be well poised for public release of the report. Ms. Southard stated after the report, the PPC would have conversations with the healthcare industry

experts in Nevada to identify those opportunities and potential strategies to help slow health care cost growth in the state in a collaborative and effective way. Ms. Southard added that the PPC and their partners would work together to implement the cost growth strategies. For slide twelve, Ms. Southard wanted to highlight the recent PPC activities in regard to the health care cost growth benchmark. Ms. Southard added the Public Employees Benefits Program (PEBP) are being used as proxy for commercial market for years 2016 through 2020. The PPC's work with the State of Nevada Medicaid and PEBP provide an all inclusive look at healthcare expenditures. For slide seventeen, Ms. Southard added that the graduate Medical Education program will not be affected by the bill draft request. For slide eighteen, Ms. Southard wanted to provide her perspective on the future outlook of the PPC. Ms. Southard noted that the systematic review and resulting recommendations from the PPC will go to the Governor, the Department of Health and Human Services, or to local health authority. Ms. Southard stated for discussion, she would like to discuss how the PPC, and the Council can best work together now and in the future on similarly aligned objectives regarding, improving accessibility, affordability, and quality of healthcare in Nevada. Ms. Southard thanked the Council for their time.

Kayla Samuels stated that councilmembers Annette Logan-Parker and Shirley Folkins-Roberts joined the meeting, and the Council now has quorum. Ms. Samuels noted Chair Federizo can hear the action agenda items.

Chair Federizo thanked Ms. Samuels. Chair Federizo addressed Ms. Southard and stated that the Council discussed several themes. Chair Federizo added one of the biggest themes is centered around network adequacy and current health plan coverage in the state of Nevada. Chair Federizo noted that the Council has recommendations on network adequacy and current health plan coverage from last year and into this current year. Chair Federizo asked is there going to be any consideration from the PPC in the bill draft requests to address network adequacy that would move forward in the 2023 legislative session.

Ms. Southard stated at this time the PPC did not discuss the network adequacy. Ms. Southard added that she would imagine that network adequacy would come forward during the 2023 legislative session. Ms. Southard noted that she would like more information regarding network adequacy. Ms. Southard thanked Chair Federizo for bringing network adequacy to her attention.

Chair Federizo thanked Ms. Southard. Chair Federizo commented in rare disease, there are qualified clinicians and access to care for many patients is prohibited from accessing these specialists in the State of Nevada. Chair Federizo asked what the discussion may have been in mandating clinicians into electronic health record (EHR) pathways. Chair Federizo was concerned that there may be a burden placed on rural clinicians in terms of how they would financially proceed with mandating clinicians to EHR, and how that might look for the rural clinics.

Ms. Southard noted the PPC did discuss the EHR being a proponent of interoperability between providers and allowing greater access from the patients to their records that includes but not limited to billing claims data but their true diagnostic data. Ms. Southard added that she recognizes the potential burden on rural providers, and thanked the Chair for bringing that up.

Chair Federizo stated one thing to be considered is there may be some funding that is still in a surplus state to address the disadvantaged clinicians who may not be able to afford to be mandated by law. Chair

Federizo added that the clinicians should have access to a system such as Healthy Nevada and not have to purchase their way into that system. Chair Federizo commented that the system would be interoperability statewide versus trying to get clinicians to afford Epic or Allscripts EHR systems. Chair Federizo noted that depending on the size of the clinicians practice the EHR mandate could be problematic in terms of the exchange. Chair Federizo added that for rare disease the Council would love to have the data, but it is difficult to achieve because reporting can be problematic. Chair Federizo encouraged a pathway to Healthy Nevada being the access point for the clinicians because it can be maintained as a footprint. Chair Federizo commented that she would hate to see the State of Nevada moving to a private EHR system that only benefits the private EHR and not the patients.

Ms. Southard commented that Chair Federizo made good points and appreciated the insight. Ms. Southard added that she has not heard about Healthy Nevada in as much details as she would like. Ms. Southard asked if she could follow up with Chair Federizo to get more information and expressed gratitude for the information on Healthy Nevada.

Chair Federizo stated absolutely, no problem. Chair Federizo expressed appreciation for the collaboration with Ms. Southard. Chair Federizo added that the Council has struggled to get collaboration from entities in the past. Chair Federizo noted that the Council recommended last year to be integrated into the PPC because the Council is not well funded and does not have the financial capacity to do the objectives that have been given by the legislative authority. Chair Federizo mentioned one legislative authority objective that the Council cannot meet is to look at the prevalence and incidence of rare disease in Nevada because they cannot hire a statistician. Chair Federizo stated that some of the objectives given by the legislative authority are very out of reach and are extremely limited because the Council has no authority. Chair Federizo noted that while the Council provides recommendations, feedback, or advice for rare disease the Council cannot advise on or present mediators. Chair Federizo added that the issues the Council is facing due to financial capacity could be considered down the line.

Ms. Southard expressed appreciation for the opportunity to collaborate with the Council. Ms. Southard added that the PPC does provide recommendations to the Governor and Legislature twice a year, and those reports include activities of the Commission over the previous six months. Ms. Southard stated if there is a potential to collaborate further with the Council, she welcomed the idea. Ms. Southard noted that the structure of the Commission is in the statutes and any change would necessitate a change to the statutes.

Chair Federizo agreed that the Council struggles with the statutes because for the Council to obtain any authority would require change to the statutory authority which will be difficult to do but could be a possibility. Chair Federizo added statute change may be the only possibility to have the Council's recommendations become implemented, and currently she felt none of the recommendations of the Council is taken seriously in most regards. Chair Federizo expressed appreciation towards Ms. Southard and thanked her for her presentation. Chair Federizo added that her tenure as Chair has ended but still finds value in this collaboration and trusts that the next Chair will too. Chair Federizo encouraged Ms. Southard to invite the new Chair to any PPC meetings to keep an ongoing dialogue. Chair Federizo asked the Council if there are any questions for Ms. Southard. Chair Federizo heard no other comments and moved on to the next agenda item.

- 5) FOR POSSIBLE ACTION: Discussion and approval of minutes from September 12, 2022 of the Rare Disease Advisory Council Meeting. – *Council Members*

Chair Federizo opened the floor the Council to discuss any changes of the meeting minutes from September 12, 2022 meeting. None Heard.

**Chair Federizo motioned to approve the meeting minutes from prior council meeting dated September 12, 2022. Councilmember Annette Logan-Parker seconded the motion to approve. There were no objections. A quorum voted to approve the prior meeting minutes.**

- 6) FOR POSSIBLE ACTION: Discussion, nomination, and voting for new chair and vice chair of the Nevada Rare Disease Advisory Council for next term. – *Council Members*

Chair Federizo stated she did not receive any recommendations from the State or on her end for nominations. She noted that she will not be seeking a nomination for next term. Chair Federizo added she will remain on the Council but not in the role of chair. Chair Federizo opened the floor to the Council for nominations.

Councilmember Dr. Nik Abdul Rashid stated she would like to nominate Councilmember Annette Logan-Parker for Chair. Dr. Abdul Rashid added that she has been very active in the Council meetings and doing things in the background with the current Chair Amber Federizo.

Vice-Chair Gina Glass seconded the nomination.

Chair Federizo thanked Vice-Chair Glass.

Councilmember Annette Logan-Parker apologized for being late to the meeting and asked if the Chair had an idea or an understanding of who might be interested in the Vice-Chair position.

Chair Federizo replied there have been no submissions on either side.

Councilmember Logan-Parker thanked Chair Federizo for the clarification. Councilmember Logan-Parker asked if the Council had any other nominations. There was no other nominations.

**Chair Federizo motioned to approve Annette Logan-Parker as the new Nevada Rare Disease Advisory Council Chair. Councilmember Shirley Folkins-Roberts seconded the motion to approve. There were no objections. A quorum voted to approve Annette Logan-Parker as the new Nevada Rare Disease Advisory Council Chair.**

Chair Federizo stated that Vice-Chair Glass did a good job as vice-chair and if Glass is interested in moving forward Chair Federizo would like to nominate Vice-Chair Gina Glass.

Councilmember Dr. Rashid seconded the nomination.

Chair Federizo asked the Council if there was any other nominations or would like to self-nominate.

Vice-Chair Glass asked if Chair Federizo was self-nominating for Vice-Chair.

Chair Federizo stated that she was not. Chair Federizo commented that she was checking to see if any of the other council members who might be interested in self-nomination. There were no other nominations.

**Chair Federizo motioned to approve Gina Glass as the new Nevada Rare Disease Advisory Council Vice-Chair. Councilmember Annette Logan-Parker seconded the motion to approve. There were no objections. A quorum voted to approve Gina Glass as the new Nevada Rare Disease Advisory Council Vice-Chair.**

- 7) FOR POSSIBLE ACTION: Discussion and review of the annual report for 2022 for possible approval. –  
*Council Members*

Chair Federizo asked Ms. Lindsey Kinsinger or Ms. Ashlyn Torrez to share the annual report with the Council. Chair Federizo added that she is not able to share the annual report because she only has guest access. Chair Federizo stated that the Annual Report does not have many changes from last year. Chair Federizo noted that she invited Senator Nicole Cannizzaro, and the Senator Cannizzaro would try to be on today, but Chair Federizo did not believe she made the meeting. Chair Federizo mentioned that the annual report has emphasis on getting the Council authority or some capacity of funding elements to be able to achieve the objectives given by legislative authority. Chair Federizo asked Ms. Torrez to scroll through the report slowly, and asked the Council to let her know if there is any changes needed to be made. Chair Federizo added for the report card with the National Organization of Rare Disorders (NORD) on rare disease did not change much. Chair Federizo commented that the State of Nevada is expected to not much improvement in this regard. Chair Federizo noted that for prescription drug costs out of pocket, Nevada still ranks an F in that capacity along with step therapy categories of exception. Chair Federizo commented all of things that the Council has addressed and are familiar with in terms of problems are still problems in this year. Chair Federizo mentioned that Nevada Medicaid was invited to come to today's meeting to discuss how these recommendations would be continuously brought forward, but were not able to make it. Chair Federizo noted that Nevada Medicaid did decide to allow pre-prior authorization of 99215 for providers. Chair Federizo added that the requirements still remains and administrative burden for most offices. Chair Federizo mentioned that when the Council asked for a particular historical report of how this decision had come to be in Nevada, and if it was a situation that Nevada clinicians had been over utilizing 99215 or whether there had been any instances of fraud or those circumstances that would have brought this decision to be an administrative burden. Chair Federizo stated that this has remained unanswered and were not provided an answer to that question. Chair Federizo stated that she will open the floor to the Council for any suggestions, revisions, or changes before the final submission this month for the Council's yearly report.

Councilmember Annette Logan-Parker asked what the timeframe that Chair Federizo is requiring at some feedback for potential changes. Councilmember Logan-Parker added so that the Council knows how much time the Council has to provide you with that information.



Chair Federizo replied with the annual report would need to be approved in this meeting. Chair Federizo added that if the Council wants to go back for review, that can be done but it will not be approved until the next Council meeting in three months.

Councilmember Logan-Parker commented that the goal is have the annual report submitted before that meeting.

Chair Federizo replied right, it is due in November.

Councilmember Logan-Parker thanked Chair Federizo.

Chair Federizo asked the Council to let her know if she had missed anybody's comments or submissions that may have been sent after last meeting when it was discussed. Chair Federizo also asked the Council if there are any suggestions to the report or any changes to certain changes that the Council would like to see changed because those changes can happen today during the discussion and review.

Councilmember Logan-Parker stated that nothing needs to be changed and she was thinking of potentially some additional wordsmithing, but thinks the gist of the report is solid and there is not a lot of time left.

The following was put into the chat by Councilmember Christina Thielst (recording timestamp: 00:50:07):

“I'm new to the Council, but think it looks great. I also appreciate the challenges.”

Chair Federizo thanked Councilmember Logan-Parker. Chair Federizo asked the Council if there was anything to be added to the report. Chair Federizo stated that she knows there are a lot of meeting minutes and things that the Council had to go through. Chair Federizo noted that while there is not much that has been changed from last year in terms of the report, but she appreciated everybody's input and insight. Chair Federizo heard no other comments on changes or suggestions, and motioned to approve the annual report.

Ms. Kayla Samuels commented that Vice-Chair Gina Glass dropped off the call and the Council no longer has quorum. Ms. Samuels added that the Council cannot motion for the annual report approval unless Vice Chair Glass or another council member joins.

Chair Federizo commented that there may be more time to review the annual report and it will be on our next meeting.

Deputy Attorney General Pierron Tackes asked if Chair Federizo would like to do a five to ten minute recess to try and get Vice-Chair Glass back on the call.

Chair Federizo agreed to have a five minute recess and asked the Council to reach out to her if anyone has her contact information.

Councilmember Logan-Parker agreed to have the recess because when she dropped off the call the system kicked her off and maybe the same thing happened to Vice-Chair Glass.

Ms. Tackes stated that the Council will go into recess until 2:35 PM PST, and can rejoin and hopefully get Vice-Chair Glass back on the call.

Chair Federizo asked Ms. Kinsinger if Vice-Chair Glass got back on the call.

Ms. Kinsinger replied that she does not believe so.

Ms. Samuels asked if Ms. Kinsinger could hear her.

Ms. Kinsinger responded that she could.

Ms. Samuels stated that looking at the participants tab that no other members have joined. Ms. Samuels added that another option would be to get quorum for another meeting in two weeks to a month just to get the annual report done. Ms. Samuels noted that the Council could move to public comment and adjourn the meeting. Ms. Samuels added that meeting minutes for both meetings will be approved at the next Council meeting in three months.

Chair Federizo thanked Ms. Samuels. Chair Federizo commented that may be what needs to be done for this agenda item and for agenda item number 6. Chair Federizo added that the invitation letter needs to be reviewed again because there was a change in the contact address that would now be Amber Williams at Care4Kids Foundation. Chair Federizo noted that those two agenda items should be quick items to have the Council reconvene.

Councilmember Logan-Parker agreed and is willing to meet to go over those two agenda items whenever the timing works out for everyone.

Councilmember Shirley Folkins-Roberts asked if the Council could use the previous Doodle Poll to schedule the quick call that had dates two weeks out from today's meeting.

Ms. Samuels stated that the support staff can go through the Doodle Poll that Ms. Ashlyn Torrez sent out and will make some phone calls. Ms. Samuels added that the Council has an understanding that only the two action items will be heard along with public comment to keep the meeting quick and be respectful of everyone's time.

Chair Federizo agreed and asked Councilmember Logan-Parker to reach out to Ms. Ashlyn Torrez to provide a revised date and time availability from the Doodle Poll sent out around the Chair Federizo's availability. Chair Federizo noted that a Doodle Poll may be sent out again in case none of those time work for Councilmember Logan-Parker.

Councilmember Logan-Parker thanked Chair Federizo.

Chair Federizo expression appreciation of those on the Council.

Ms. Samuels commented that Chair Federizo still needed to have the second public comment if the Chair is able.

8) PUBLIC COMMENT:

Chair Federizo opened the floor for public comment.

There was no public comment, so Chair Federizo moved to adjourn the meeting.

9) ADJOURNMENT – *Chair Federizo*

Chair Federizo moved to adjourn and expressed appreciation for everyone on the council.

**Chair Federizo moved to adjourn the meeting at 2:39 pm.**

DRAFT